

Employment Application

PSM BrownCo

We are an Equal Opportunity Employer

Please Print In Ink. You Must Complete Entire Application And Sign At End.

Date:

Applicant Information

Name (First)		MI	Last	
Address (Street)				
City			State	Zip Code
Phone Number	Phone Number		Email	
Are you legally authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No			Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever pleaded "guilty" or "no contest" or been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain 1) nature of crime, 2) date of conviction (A conviction will not necessarily bar you from employment. You should not disclose any information regarding criminal records that have been sealed)				
Have you ever worked at this company before? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, When:				
Position Applying For	Desired Compensation	Shift Preference	When Can You Start	

Special Skills / Qualifications

<p>Please list skills you possess that would be valuable to the company</p>

Education History

High School	Address			
Years Attended	from	to	Diploma or Degree Rec'd	<input type="checkbox"/> Yes <input type="checkbox"/> No
College or trade	Address			
Years Attended	from	to	Diploma or Degree Rec'd	<input type="checkbox"/> Yes <input type="checkbox"/> No

Employment References

List individuals familiar with your job qualifications (other than relatives or personal friends)				
Name		Company / Relationship		
Address			Phone Number	
Name		Company / Relationship		
Address			Phone Number	
Name		Company / Relationship		
Address			Phone Number	

Employment References *(Start with most recent)*

Name of Employer		Phone Number
Address		Job Title
Employment Dates	from _____ to _____	Wage _____ Supervisor Name _____
Reason For Leaving		If currently employed, may we contact as a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of Employer		Phone Number
Address		Job Title
Employment Dates	from _____ to _____	Wage _____ Supervisor Name _____
Reason For Leaving		
Name of Employer		Phone Number
Address		Job Title
Employment Dates	from _____ to _____	Wage _____ Supervisor Name _____
Reason For Leaving		

Please Read Carefully Before Signing This Form

- All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial of employment or be cause for subsequent dismissal if I am hired, regardless of when such information is discovered.
- I authorize PSM BrownCo to investigate my responses on this application and contact any or all of my former employers or any individuals familiar with me or my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information, whether favorable or unfavorable, about me or my employment. I voluntarily and knowingly fully release and hold harmless any persons or organizations providing information pertaining to me or my employment.
- I understand that upon receiving a job offer, a physical examination and drug screening may be required.
- I understand that prior to my employment I may be asked to sign a background check consent form or other documentation in order to facilitate my hiring. I agree to sign these forms.
- I understand that this application remains current for only 90 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.
- PSM BrownCo does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state or local law. PSM BrownCo likewise does not tolerate harassment based on sex, race, color, religion, national origin, citizenship, age, disability or any other protected status. Examples of prohibited harassment include, but are not limited to, unwelcome physical contact, offensive gestures, unwelcome comments, jokes, epithets, threats, insults, name-calling, negative stereotyping, possession or display of derogatory pictures or other graphic materials, and any other words or conduct that demean, stigmatize, intimidate, or single out a person because of his/her membership in a protected category. Harassment of our employees is strictly prohibited, whether it is committed by a manager, coworker, subordinate or non-employee (such as a vendor or customer). PSM BrownCo takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.
- Regardless of whether or not I become employed by PSM BrownCo, I recognize that this application is not and should not be considered a contract of employment. I understand that employment at PSM BrownCo is on an at-will basis and that my employment may be terminated with or without cause, and without notice, at any time, at my option or PSM BrownCo's, unless specifically provided otherwise in a written employment contract. I further understand that no PSM BrownCo employee or representative has the authority to enter into a contract regarding duration or terms and conditions of employment other than an officer or official of the company, and then only by means of a signed, written document.

Signature of Applicant	Date
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DO NOT WRITE BELOW THIS LINE

Reviewed By	Date
Remarks	
Hired <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Reporting To Work _____
	Position _____

THIS FORM CAN BE SAVED TO YOUR DESKTOP AND EMAILED TO: dbrown@psmbrownco.com OR YOU CAN PRINT IT AND MAIL IT TO: PO BOX 308, EMPORIUM, PA 15834 - ATTENTION: DAVID BROWN